

Minutes of the Education Grant Committee held in the Claytawc Centre on Tuesday
16th August 2016 at 7pm

Present: Cllrs Mrs Clarke (Chairman); Cllr Taylor, Cllr Snell, Cllr Panks, Cllr Sibley
(Representative for St Stephens Parish Council)

In Attendance: Lynn Clarke (Parish Clerk)

ED11/16 – Apologies

ED12/16 – Declarations of interest

No declarations of interest

ED13/16 – Public Participation

No members of the public.

ED14/16 – It was agreed to accept the minutes of the last meeting held on the 21st June 2016 as a true and accurate record.

Resolved – To Accept the minutes as a true and accurate record Proposed by Cllr Sibley, seconded by Cllr Mrs K Taylor.

ED15/16 – Financials

The Clerk presented the balance as at 31st July 2016.

ED16/16 – Matters Arising

Two cheques have not been cashed Clerk to contact recipients to ascertain the reasons for this. Review on the procedures for issuing and managing cheques to be agenda item for the next meeting.

To be agenda item for the next meeting travel arrangements and grants.

ED17/16 – To Review and amend advertising posters

Resolved – To accept the proposed posters with the addition on Nanpean to be placed in lower corner. **Action** – Clerk to amend print and laminate 40 posters for display and to see if this could be added to the website with a map of the electoral division for reference.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'

ED18/16 – Pending Applications to date

- a. JP – **Action** Clerk to write to parents and inform them that the application is on hold until we have a response from the school.
- b. MS – Proposed £500.00 towards Mac with Logic Pro Proposed by Cllr Snell, Seconded by Cllr Sibley.

ED19/16 – New Applications

HO – Proposed £250.00 towards a new laptop by Cllr Sibley Seconded by Cllr Panks, all in favour.

CO – Proposed £250.00 towards a new laptop by Cllr Snell Seconded by Cllr Sibley, all in favour.

MS – Proposed £250.00 towards a new laptop by Cllr Mrs Taylor Seconded by Cllr Sibley all in favour.

CM – Cllr Mrs Taylor declared an interest with this application. It was agreed in Principal to pay £288.00 for course books, Clerk to write to CM to obtain College stamp on reference before cheque can be issued Proposed by Cllr Mrs J Clarke, seconded by Cllr Panks, Cllr Mrs Taylor abstained and all others in favour.

LC- -This was agreed in principal to issue £250 towards a laptop, £50 towards a printer and £70 towards software. Clerk to write to LC to obtain college stamp on reference before the cheque can be issued Proposed by Cllr Panks, seconded by Cllr Mrs Taylor all in favour.

KH – Proposed £350 towards the cost of materials equipment and travel for final exhibition by Cllr Snell, Seconded by Cllr Panks all in favour.

SH – This Application was refused on this at his point in time. **Action** – Clerk to write to SH and inform that at present not on a course when enrolled on a college course to re-apply for a grant.

MM – Cllr D Snell declared an interest on this application. It was agreed in principal to grant £312.72 towards safety workwear and a bus pass Clerk to write to MM to obtain completed reference with college stamp before cheque can be issued.

KH - This was agreed in principal to issue £250 towards Computer, Clerk to write to KH to obtain college stamp on reference before cheque can be issued Proposed by Cllr Sibley Seconded by Cllr Mrs Taylor all in favour.

ED20/16 – Correspondence received

None received

ED21/16 – AOB

Cllr Panks asked for an item to be added to the next agenda item for the next meeting discussion Windows v Mac regarding raising cap for Mac computers if they are necessary tool for the student.

There being no other business to be transacted the Chairman closed the meeting at 8.53pm

Signed.....Date:.....

Chairman of the Education Committee